

**Pet Parent Check List**

 **Documents**

* + Scan Digital Copies of Service Agreement to thesavvysitterorl@gmail.com
	+ Print Physical Copy to Leave
		- Note Photo Release is *Optional*
	+ Medical History or Documents

 **Notify and Provide Contact Info.**

* Emergency Contact
* Neighbors
* Security / Alarm Company
* Security Gate/Guard
* Local Police Department
* Veterinarian
* Service Providers
	+ A/C
	+ Electrician
	+ Handyman
	+ Locksmith
	+ Plumbing
	+ Well
* Location of:
	+ House Breaker
	+ Main Water Line

**Provide**

* Garage Door Opener/ Code
* Keys, Lock Box Code or Hidden Key Location
	+ *Please note we need 2 ways of accessing the home*
* Wi-Fi Router and Password
* Security App/ Code/ Password for Alarm
* Days for House Services
	+ Garbage and Recycling Pick Up
	+ House Cleaning
	+ Pool Service
	+ Yard Service

**Leave Out**

* Cleaning Supplies
* Medications
* Payment in Cash, Check, Quickbooks Online Invoice or Venmo (thesavvysitterllc)
	+ ***PAYMENT MUST BE PAID BEFORE SERVICES BEGIN***
* Pet Food
* Poop Bags/ Litter

**We look forward to serving you and your family!**

